BLOGS

Lawctopus' 2-Day Webinar on 'Referencing and Legal Drafting' [June 19-20, 7-9 PM; Free]: Register by June 19!

Adtiya Aryan · 02 Jun 2026

Over these power-packed 2 days, you'll master essential skills like precise **citations & referencing, and drafting effective legal notices.**

Whether you're just starting out or looking to sharpen your legal drafting skills, this webinar series will **equip you with practical, real-world knowledge**.

About the Webinar

This webinar is all about the **practical aspects of legal writing and drafting**. It's not just theory, each session will focus on real-world applications, giving you tools and techniques that you can implement immediately in your work.

Whether you are a law student, early career professional, or someone looking to refine your skills, this series will empower you to **draft confidently and cite accurately**.

This engaging webinar is designed to give you hands-on experience with some of the most critical aspects of legal writing. You will learn:

- Master the Art of Referencing: Learn how to correctly cite legal sources and navigate citation styles, ensuring your research is precise and professional.
- Draft Effective Legal Notices: Get to grips with drafting clear, concise, and legally sound notices, a crucial skill for lawyers involved in litigation and contract work.

At the end of each day, you'll have an opportunity to register for our **"Summer Training Programs"** at a special scholarship and bonuses available only for the attendees of the workshop!

Click here to register for the webinar!

About Lawctopus Law School

Lawctopus Law School (LLS) started in 2020, a sister concern of the 15-year-old portal 'Lawctopus' (started in 2010) by NUJS Kolkata graduates, has taught a wide range of practical skills to over **20,000+ young lawyers and law students**.

Our course developers and faculty come from the best of law colleges like NLSIU Bangalore, NUJS Kolkata, Harvard Law School, University of Cambridge, the best of law firms like Khaitan and Co., Trilegal, Luthra & Luthra, Paras Kuhad, etc.. Our faculty are experts who have been there and done that!

Over **2500 students** have rated our courses, and the average rating is **93.2/100**. Our online courses are **'warm' learning experiences**!

Our founders are TEDx speakers, BW Legal 30 Under 30, and 40 Under 40 winners, and have keynoted at various fora. LLS has conducted workshops for Manipal Bangalore, PES University Bangalore, Kingston Kolkata, Mar Gregorios Chennai, and our faculty continue to be sought-after trainers.

Structure of the Workshop

Day 1, June 19, Friday: Mastering Citations and Referencing by Ms. Mansi Mankotia

7 PM-7:10 PM

- Welcome and introduction to the Workshop
- Introduction to Lawctopus Law School

7:10 PM-8:30 PM

- Introduction to Legal Referencing
- Citation Styles in Legal Writing
- Citation & Referencing Techniques
- Common Referencing Pitfalls
- Q&A

8:30 PM-9:00 PM: ***<Bonus Registration Opportunity for our "Summer Training Programs">***

- Register for any vertical of our "Summer Training Programs" with an exclusive scholarship
- Get a free self-paced course on Online Dispute Resolution worth ₹3,000/-
- Get a free self-paced course on Contract Life-Cycle Management worth ₹6,000/-

Day 2, June 20, Saturday: Drafting Legal Notices by Mrs. Vishakha Girhe

7:00 PM-7:10 PM

- Welcome and introduction to the workshop
- Introduction to Lawctopus Law School

7:10 AM-8:30 PM

- What is a legal notice?
- Types of legal notices
- Drafting of legal notices (tips and tricks)
- Drafting of reply to legal notices (tips and tricks)
- Process to follow while sending a legal notice
- Q&A

8:30 PM-9:00 PM: ***<Bonus Registration Opportunity for our "Summer Training Programs">***

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Meet your Faculties



Mansi Mankotia graduated with a B.A.LL.B (Hons.) from H.P. University in 2020 and pursued an LLM specializing in criminal law from NLU Shimla. Currently, Mansi is dedicated to advancing her expertise through a Ph.D. in Law. She has cracked the UGC NET exam in 2023.

With professional experience as an in-house counsel, she currently serves as a Senior Learning Manager at Lawctopus Law School, contributing to the development and delivery of practical law courses.



Vishakha Girhe, Learning Manager at Lawctopus, has completed her graduation from Dr. Babasaheb Ambedkar College of Law, Nagpur (2015), and earned an LL.M. in Business Laws (Merit) in 2018.

As an independent litigator, she has practiced at the **Nagpur District Court** and the High Court of Bombay Bench. Additionally, she has been invited as a panelist for debate competitions and mock interviews in various colleges.

List of Bonus Handouts

- Bonus Handout 1: Sample Draft of Notice
- Bonus Handout 2: Video Recording of the webinar
- Bonus Handout 3: A three-page pull-out on 7Cs of Legal Writing from LLS' Module
- Bonus Handout 4: List of UGC Care Journals

Who can Attend?

- Law Students willing to strengthen their legal writing skills for the future.
- Young Lawyers willing to build confidence in drafting key legal documents.
- Corporate Professionals aiming to sharpen their ability to draft.
- Paralegals who want to improve their efficiency in legal document preparation.
- Legal Educators wanting to enhance their ability to guide students in legal writing.
- Legal Enthusiasts willing to learn the essentials of legal drafting and referencing.

What will you gain?

- Learn how to cite sources accurately and confidently in your legal writing.
- Learn how to draft clear and precise legal notices for various situations.
- Participate in hands-on exercises to apply what you learn in real-life scenarios.
- Discover common errors in drafting and referencing and how to avoid them.
- Enhance your legal writing skills and gain the confidence to tackle complex tasks.
- Receive guidance from experienced professionals in legal writing and drafting.
- Get the chance to clarify doubts and continue learning with follow-up resources.

Date, Day, Time, Fees, and Platform

- Date: June 19 – 20 [Friday & Saturday]
- Time: 7 PM – 9 PM on both days
- Registration Fees: Free
- Platform: Zoom

Click here to register for the webinar!

The Bonus Registration Opportunity will be available during the **last 30 minutes of the webinar on all three days.** During this time, you can:

1. Register for any vertical of our “Summer Training Programs” with an exclusive scholarship
2. Get a free self-paced course on Online Dispute Resolution worth ₹3,000/-
3. Get a free self-paced course on Contract Life-Cycle Management worth ₹6,000/-

These bonuses are available **only** for the time slots during the webinars.

Want to avail of these bonuses before attending the webinar? Email us at **courses@lawctopus.com** and we’ll make it happen.

Click here to register for the webinar!

Click here to register for the “Summer Training Programs”!