BLOGS

Write Right: A 3-Day Webinar Series on Referencing and Legal Drafting by Lawctopus, [Dec 20-22, 7-9 PM]: Register Now

Ruchika Mohapatra · 12 Dec 2024

*Sharpen your legal skills with **"Write Right,"** a free 3-day webinar series by Lawctopus. Learn the art of precise referencing and professional legal drafting from Dec 20-22, 7-9 PM.*
Register now!

Over these power-packed 3 days (you can join for 1 or 2 days too), you'll master essential skills like precise **citations & referencing, drafting a Memorandum of Association (MOA), and creating effective legal notices.** Whether you're just starting out or looking to sharpen your legal drafting skills, this webinar series will equip you with practical, real-world knowledge.

Click here to register!

About the Webinar Series

This webinar series is all about the **practical aspects of legal writing**. It's not just theory—each session will focus on real-world applications, giving you tools and techniques that you can implement immediately in your work. Whether you are a law student, early career professional, or someone looking to refine your skills, this series will empower you to **draft confidently and cite accurately**.

This engaging series is designed to give you hands-on experience with some of the most critical aspects of legal writing. You will learn:

- Master the Art of Referencing: Learn how to correctly cite legal sources and navigate citation styles, ensuring your research is precise and professional.
- Draft a Memorandum of Association (MOA): Understand the structure, key components, and legal language required to draft a comprehensive and compliant MOA.

- Create Effective Legal Notices: Get to grips with drafting clear, concise, and legally sound notices, a crucial skill for lawyers involved in litigation and contract work.

At the end of each day, you'll have an opportunity to register for our **"Winter Training Programs"** at a special scholarship and bonuses available only for the attendees of the workshop!

Click here to register!

About Lawctopus Law School

Lawctopus Law School (LLS) started in 2020, a sister concern of the 14-year old portal 'Lawctopus' (started in 2010) by NUJS Kolkata graduates, has taught a wide range of practical skills to over 20,000+ young lawyers and law students.

Our course developers and faculty come from the best of law colleges like NLSIU Bangalore, NUJS Kolkata, Harvard Law School, University of Cambridge, the best of law firms like Khaitan and Co., Trilegal, Luthra & Luthra, Paras Kuhad, etc.. Our faculty are experts who have been there and done that!

Over 2000 students have rated our courses and the average rating is 93/100. Our online courses are 'warm' learning experiences!

Our founders are TEDx speakers, BW Legal 30 Under 30, and 40 under 40 winners, and have keynoted at various fora. LLS has conducted workshops for Manipal Bangalore, PES University Bangalore, Kingston Kolkata, Mar Gregorios Chennai, and our faculty continue to be sought after trainers.

Structure of the Workshop

Day 1, December 20, Friday: Mastering Citations and Referencing by Ms. Mansi Mankotia [7 PM- 9 PM]

7 PM-7:10 PM

- Welcome and introduction to the 3-Day Workshop
- Introduction to Lawctopus Law School

7:10 PM-8:00 PM

- Introduction to Legal Referencing
- Citation Styles in Legal Writing
- Citation & Referencing Techniques
- Common Referencing Pitfalls

8:00 PM-8:30 **PM**

Q&A and Clarification Session

8:30 PM-9:00 **PM**

Bonus Registration Opportunity for our "Winter Training Programs"

Day 2, December 21, Saturday: Drafting the Memorandum of Association (MOA) by Ms. Pavithra Manivannan [7 PM- 9 PM]

7 PM-7:10 PM

- Welcome and introduction to the session
- Introduction to Lawctopus Law School

7:10 PM-8:00 PM

- Introduction to MOA
- Key Components of a MOA
- Step-by-step Drafting of a MOA

8:00 PM-8:30 **PM**

Q&A and Clarification Session

8:30 PM-9:00 **PM**

Bonus Registration Opportunity for our "Winter Training Programs"

Day 3, December 22, Sunday: Drafting Legal Notices by Mrs. Vishakha Girhe [11 AM-1 PM]

***11:00 AM-11:10* AM**

- Welcome and introduction to the session
- Introduction to Lawctopus Law School

11:10 AM-12:00 PM

- What is a legal notice?
- Types of legal notices
- Drafting of legal notices (tips and tricks)
- Drafting of reply to legal notices (tips and tricks)
- Process to follow while sending a legal notice

***12:00 PM-12:30* PM**

Q&A and Clarification Session

12:30 PM-1:00 PM

Bonus Registration Opportunity for our "Winter Training Programs"

Click here to register!

Who can attend?

- Law Students willing to strengthen their legal writing skills for the future.
- Young Lawyers willing to build confidence in drafting key legal documents.
- Corporate Professionals aiming to sharpen their ability to draft MOAs and notices.
- Paralegals who want to improve their efficiency in legal document preparation.
- Legal Educators wanting to enhance their ability to guide students in legal writing.
- Legal Enthusiasts willing to learn the essentials of legal drafting and referencing.

What will you gain?

- Learn how to cite sources accurately and confidently in your legal writing.
- Gain practical skills in drafting a Memorandum of Association for companies.

- Learn how to draft clear and precise legal notices for various situations.
- Participate in hands-on exercises to apply what you learn in real-life scenarios.
- Discover common errors in drafting and referencing and how to avoid them.
- Enhance your legal writing skills and gain the confidence to tackle complex tasks.
- Receive guidance from experienced professionals in legal writing and drafting.
- Get the chance to clarify doubts and continue learning with follow-up resources.

Details of the 3-Day Webinar Series

- Date: December 20th, 21st, and 22nd [Friday, Saturday, and Sunday]
- Note: You can join for Day 2 and/or Day 3 only too.
- Time: 7 PM-9:00 PM on 20th & 21st, and 11 AM-1 PM on 22nd.
- Platform: Zoom (the joining link will be sent upon registration)
- Registration Fee: None
- Certificate: E-certificates are available for a logistical fee of Rs. 300.

***Note**: We discourage getting certificates merely for webinar attending! However, since some institutions ask for it during job applications, we do provide e-certificates for a small fee.*

Click here to register!

Bonus Registration Opportunity

The Bonus Registration Opportunity will be available during the **last 30 minutes of the webinar on all three days.** During this time, you can:

1. Register for our “Winter Training Programs” with a scholarship of Rs. 1,000/-
2. Get free self paced course on ‘Online Dispute Resolution’ worth Rs. 2800/-
3. Get free self paced workshop on ‘Basics of GST’ worth Rs. 990/-

The total worth of the bonuses is Rs. 4790, and of course, more importantly, learning skill sets [like referencing and legal drafting] and attitude sets [of constant learning, *kaizen*] that will last a lifetime.

These bonuses are available **only** for the time slots during the webinars.

Want to avail of these bonuses before attending the webinar? Email us at **courses@lawctopus.com** and we'll make it happen.

Why do we offer these scholarships during webinars?

There are 2 reasons for this.

First, to give you a taste of our courses and encourage you to register for them with special scholarships and bonuses.

Second, most of us work well on deadlines and incentives, and offering scholarships for a specific duration works well for those who are on the fence.

Register now for the 3-day webinar series!

Click here to register for the "Winter Training Programs"